



TEC

TOWNSEND ENERGY COMMITTEE

272 Main Street

Townsend, Massachusetts, MA 01469

Christopher L. Campion, Ph.D., Susan Dejniak, PMP,
Sandra Brown, Theresa Morse, Ph.D., Michael Brown, Ph.D.

DECEMBER 3, 2012
TOWNSEND ENERGY COMMITTEE
SELECTMEN'S CHAMBERS
MEMORIAL HALL
7 PM

MINUTES

1. **Call the meeting to order:** Chairman Chris Campion opened the meeting at 7:05pm. Present were members Chris Campion (CC), Sue Dejniak (SD) and Theresa Morse (TM). Also present was support staff Karen Chapman and Town Administrator Andy Sheehan. Absent were members Michael Brown and Sandra Brown.
2. **Approval of Meeting Minutes: 11/6/12:** SD motioned to approve minutes of 11/6/12. TM seconded with all in favor.
3. **Discuss RFQ:** Andy discussed options for the RFQ and the comments he made on the RFQ documents. Edits were made to the RFQs and they are ready to be sent to the vendors. Cost of the project is not the binding criteria for making a choice once the quotes are submitted. One of the concerns is that the vendor chosen needs to speak to those who occupy the buildings being audited to get a sense of comfort areas in regards to heating and cooling.

Karen will send out RFQs to Bowman Engineering, Enernoc, Coughlin in Worcester, and others to be provided by CC, who will contact the local chapter of ASHRAE for suggestions of vendors. The return date for quotes will be December 13th at 5:00pm. We will have a meeting on the 13th and select the best vendor for the job to recommend to the Selectmen for their December 18th meeting. Andy states you don't need to get all the quotes returned in order to make a choice.

4. **Discuss Idle Right:** TM called the Truro Police Chief to discuss their experience with IdleRight. Truro has 4 cars installed with IdleRight, two of which are older Crown Victoria's and two are new vehicles. The Truro Chief claims the Crown

Victoria's are not getting any benefit from the installation and that the new cars are getting excellent results and can go for 2.5 hours. TM gave this information to Chief Marshall, who was initially going to install IdleRight into our Crown Vic, but decided to put it into the new vehicle they are getting this month. The company that is configuring the new police cruiser, MHQ, is a licensed dealer for IdleRight so can install it for us and just add the cost to the price of the car. We cannot incur any costs from the grant until the contract is signed with the State. Chief Marshall is scheduled to receive the car on the 18th so we need to make sure it will work out with the invoicing. TM will talk to the Chief about options for the bill for installing IdleRight so it will not be an issue with the grant.

5. **Discuss Enernoc:** Will send the RFQ to Dan Kosciak at Enernoc.
6. **Discuss future programs (if time permits):** The Committee decided to meet regularly on the 2nd Thursday of each month at 7pm. Next meeting is scheduled for December 13th.
7. **Adjourn:** SD motioned to adjourn at 8:14pm. TM seconded the motion with all in favor.

Minutes taken and transcribed by: Karen Chapman